

<b>Job Title</b>	<b>Cybersecurity Officer</b>
<b>Directorate</b>	Personal Data Protection Office (PDPO)
<b>Department</b>	Data Protection Affairs
<b>Reporting to</b>	Manager, Data Protection Affairs
<b>Salary Grade</b>	N5
<b>Job Purpose</b>	
<b>Primary purpose:</b> The Officer will be responsible for the cybersecurity operations of the Office.	
<b>Key Accountabilities</b>	
a) Implement (install, configure, integrate) and maintain (troubleshoot and optimize) appropriate security solutions (hardware and software) for the protection of the Office's information assets. b) Conduct security assessments regularly to identify and close any vulnerabilities. c) Keep security solutions up to date. d) In the case of third-party vendors, verify security strength and performance. e) Identify and specify information security requirements in all IT-related installations of the Office. f) Perform security monitoring. g) Research security enhancements and make recommendations to management. h) Monitor and report on compliance with information security policies and standards. i) Analyze IT specifications to assess security risks. j) Conduct periodic audits to determine security violations and inefficiencies. k) Proactively investigating suspicious activities, ensuring that potential security incidents are correctly defended, identified, analyzed, investigated, and escalated. l) Perform any other responsibilities as may be assigned.	
<b>Qualifications and Experience</b>	
<b>Education</b> a) Bachelor's Degree in Computer Science, Information Technology, or related area. b) Certification in any of the following is required: CISA, CCNA-Security, CEH, CISM, or CISSP.	
<b>Experience</b> A minimum of three (3) years of working experience in a cybersecurity-related role in a busy organisation.	
<b>Technical Expertise</b> a) Strong networking and application security. b) Strong firewall background. c) Maintenance and use of security products in an enterprise environment. d) Knowledge of Windows PC and server environment and software, TCP/IP connectivity, and an understanding of client server applications.	
<b>Nature and Scope</b>	

- a) Able to prioritize and co-ordinate work streams/projects to drive delivery of tasks
- b) A resilient team player with a 'can do' attitude, who is willing to take responsibility leading and working with others to create breakthrough solutions to complex problems
- c) Excellent interpersonal and communication skills (both oral and written)