

Job Title	MANAGER PLANNING, STRATEGY & PERFORMANCE
Directorate	PLANNING, RESEARCH AND DEVELOPMENT
Department	PLANNING, STRATEGY & PERFORMANCE
Reporting to	DIRECTOR PLANNING, RESEARCH AND DEVELOPMENT
Salary Grade	N3
Jobs that report to this role	(1) Strategy & Performance Officer, (2) Monitoring & Evaluation Analyst, (3) Planning & Reporting Analyst, (4) Monitoring & Evaluation Specialist
Job Purpose	
To coordinate Strategy development and implementation, Planning, Budgeting, monitoring performance against set targets under NITA-U as well as the Nation-wide Information Technology Planning in line with NITA-U's Strategic Plan, the National Development Plan and other related Plans.	
Key Accountabilities	
<ul style="list-style-type: none"> • Coordination of the formulation and monitoring implementation of the NITA-U Strategic Plan and Work-Plans; • Coordination of the reporting on performance against targets of Strategy, IT Initiatives, Projects and undertakings; • Coordination of Monitoring & Evaluation of IT Initiatives, Projects, Policies, Strategies, Plans and Undertakings; • Support feasibility studies and benefits & impact assessment of IT Initiatives, Projects and Undertakings; • Support the formulation of short-term, medium-term and long-term Policies/Plans/Strategies at the National, Sectoral, Ministerial, Regional and International level; • Provide technical assistance to the various Directorates in regard to Strategy, Planning, M&E and Reporting functions. • Perform any other duties that may be assigned by the Supervisor 	
Position Requirements	
Education (Level of Education and Qualifications)	
<ul style="list-style-type: none"> • A Minimum of a Bachelor's Degree in Economics, Planning, Information Technology, Computer Science and Statistics or their equivalent; • A Master's Degree in Computer Science, Information Technology, Information Systems, Software Engineering, Economics or a closely related field is an added advantage; • Formal certifications/ qualifications in Computer Science/ Information Technology is an added advantage. 	
Experience	
<ul style="list-style-type: none"> • A minimum of Five years' experience in Planning, Monitoring & Evaluation and in stakeholder relationship management in a reputable Public or Private Organization, three years of which should have been at Supervisory level; • A minimum of Two years' experience in Balanced Scorecard strategy development and implementation; • A Minimum of Five years' experience in Government of Uganda Planning, Budgeting and Performance Reporting. 	

Technical Expertise

- Analytical skills and competencies
- Needs analysis
- Documentation and report writing

Nature and Scope**Interpersonal Skills**

- Ability to communicate at all levels of organization and work well within a team environment;
- Excellent verbal, written, interpersonal communication skills, with demonstrated experience giving presentations to a variety of audiences;
- Strong attention to detail and accuracy, excellent organizational skills with ability to prioritize, coordinate and simultaneously manage multiple initiatives with high level of quality and productivity;
- Ability to think strategically and execute tactically.

Level of responsibility -

- Direct of supervision of a team of Four (4) subordinates
- Managing relationships with team and cross-functional leadership;